



FOURTH YEAR STUDY GUIDE



Capacity: Written Production

Skill: The student reviews the main grammar points of the year

Answer on a separate sheet of paper. Remember you have to write the complete sentences.

I. Present Simple and Present Continuous

Fill in the gaps with the correct form of the verb in brackets.

Eg: Every morning Sally _____ her kids to football classes. (drive)

1. Usually, I _____ (work) as a secretary at ABT, but this summer I _____ (study) French at a language school in Paris. That's why I'm in Paris.
2. Don't forget to take your umbrella. It _____ (rain)
3. I hate living in Seattle because it always _____ (rain)

II. Past Simple and Past Continuous

Complete the sentences using the correct form of the verbs in brackets.

Eg: While I _____ (study) my sister _____ TV. (watch)

1. When Young Hee was a child, she _____ in Seoul. (live)
2. We _____ (talk) on the phone when my dad _____ (arrive)
3. I _____ my key yesterday, so I couldn't get into the house. Eventually, I found it in my jacket pocket. (lose)

III. Present Perfect Simple and Present Perfect Continuous

Fill in the gaps using the correct form of the verbs:

Eg: My mum _____ (learn) three languages and now she's learning another one.

1. Chris _____ (study) hard for the test but he still hasn't finished.
2. _____ (you/do) your English grammar exercises all morning?
3. The teachers _____ (tell) us about the timetable yet.

IV. Future: Will, Going to, Present Simple, Present Continuous.

Fill in the gaps with the correct future form. Use the verbs in brackets.

Eg: A: Why are you holding a piece of paper?

B: I _____ (write) a letter to my friends back home in Texas.

1. A: I'm about to fall asleep. I need to wake up!
B: I _____ (get) you a cup of coffee. That will wake you up.
2. If you _____ (need) to contact me sometime next week, I _____ (stay) at the Sheraton in San Francisco.



V. Conditionals: Zero, First, Second and Third Conditional.

Fill in the gaps using the correct form of the verb in brackets.

Eg: If you hear people screaming, what _____ ? (do)

1. She wouldn't help anyone if they _____ in trouble (be)
2. What a mess! If all the others in the class _____ (not throw) their waste paper on the floor, we _____ (not have to) spend so much time tidying up.
3. If there isn't enough food for the guests to eat we _____ get some Chinese take-away. (can)

VI. Defining and Non-defining relative clauses.

Combine the sentences. Add commas where necessary.

Eg: Jim is living in Thailand now. Jim got divorced last year.

Jim, who is living in Thailand now, got divorced last year.

1. Mary is having a child. She lives two flats away from mine.

2. The film was very interesting. We saw it last Sunday.

3. Esther is my neighbour. She is Italian.

VII. The Passive

Rewrite the sentences in the passive.

Eg: Someone stole valuable jewels from a shop in London yesterday.

Valuable jewels were stolen in London Yesterday.

1. The thief injured the show owner during the robbery.

2. Police officers interviewed the shop owner.

3. A neighbour saw two men running away from the scene of the crime.

VIII. Reported Speech

Change the statements to reported speech.

Eg: I'll try harder. ***Zac said that he would try harder.***

1. I didn't know what to expect. Hannah said _____
2. Somebody will be inspecting your work. Dr. Phil said _____
3. Everyone is offering to help me. Dan said _____